

ESG Coordinator

We are looking for an ESG Coordinator to join our dynamic team.

Job details

Job type: Full-time, Permanent

Location: **Athens, Greece**

Apply via email to: Recruitment@atticabank.gr

About the job

As an ESG Coordinator, reporting to the Chief Transformation Officer, you will be responsible for the implementation of the initiatives related to the Bank's ESG strategic direction by coordinating and monitoring ESG working groups and further operationalize ESG / Sustainability within the organization. The role requires you to be familiar with sustainability standards and frameworks as well as to have a proven record in project management. The ideal candidate should possess strong communication skills as well as analytical thinking along with commitment to the achievement of the team's and the Organization's goals.

Responsibilities

- Administration and coordination of the business transformation activities (projects, meetings, working groups) concerning ESG
- Analysis of projects related to ESG initiatives, prioritization and scheduling, continuous monitoring and coordination of stakeholders and their tasks while ensuring that sustainability initiatives are being implemented successfully
- Continuous monitoring and deep understanding of ESG trends, best practices and the relevant institutional framework
- Development of ESG related policies, procedures and guidelines that promote sustainability within the Bank's operations
- Developing reports and presenting task progress and results to management and to other interested parties while actively participating in the supervisory disclosure.

Qualifications

- Bachelor's degree, preferably in Finance, Business Administration or in any other related field of study
- Master's degree will be considered a plus
- A complementary degree or certificate or professional qualification in Sustainable Finance will be considered a strong asset

- At least 5 years of professional experience in a relevant position, preferably in the ESG area
- Excellent knowledge of the English language, both verbal and written
- Excellent knowledge of Excel and PowerPoint and very good knowledge of MS Office in general
- Experience in the banking sector will be considered an asset
- Familiarity with the ESG framework and sustainability reporting initiatives

Desired skills

- Very good presentation skills and strong communication (verbal and written) along with the ability to successfully interact with stakeholders across organizational and hierarchy lines
- Very good analytical and excellent project management skills
- Ability to manage several projects in a fast-paced dynamic environment
- "Hands on" personality and commitment to finding practical solutions.

About Attica Bank

Attica Bank S.A was established in 1925 and is a dynamic financial services company, with a network of 40 branches located in the main cities of Greece.

Attica Bank offers the full range of banking products and services, including investment and bancassurance products, serving all major market segments like individuals, small & medium enterprises and large companies. We recognize that our people are our strength, and the diverse talents they bring to our workforce are directly linked to our success. We are an equal opportunity employer and place a high value on diversity and inclusion.

More information about the Bank is available on our website <https://www.atticabank.gr>

We respect your personal data

Attica Bank, taking into account that the personal data of candidate employees is of great importance, informs you in accordance with Regulation (EU) 2016/679 and the relevant provisions of the applicable Greek legislation for the protection of personal data, in its capacity as controller of the type of personal data it collects, the reason they are collected and processed and how long they are retained here: bit.ly/3uUXmR3